

ADOBE CONNECT PREPARATIONS

Before you enter the interactive online meeting please visit this preparation site to make sure you are current on all the flash updates...

TEST MEETING CONNECTION:

http://ufifas.adobeconnect.com/common/help/en/support/meeting_test.htm

This will connect you to our server for a Flash Player Check, Connection Test, Speed Test, and Adobe Connect Add-in Test. **PLEASE** Do these test **several days before the meeting AND EVERY SEMESTER**. If there are any issues, call or email, tech support at (352) 294-7641 or ddepatie@ufl.edu so we may resolve them **EARLY**. If you wait until the day of the meeting, you will miss vital information needed to succeed in your classes.

Items that you may encounter:

1) Flash Player needs to be updated



Click the Download Flash Player Button

2) At the Adobe Site Download the Player:



3) Save File to local computer and install.



4) Go back to the TEST MEETING CONNECTION:

http://mbreeze.ifas.ufl.edu/common/help/en/support/meeting_test.htm

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5) You might need to install the Adobe Connect Add-In:

Click YES button



6) Go back to the TEST MEETING CONNECTION:

http://mbreeze.ifas.ufl.edu/common/help/en/support/meeting_test.htm

If all works out you should get a success message:

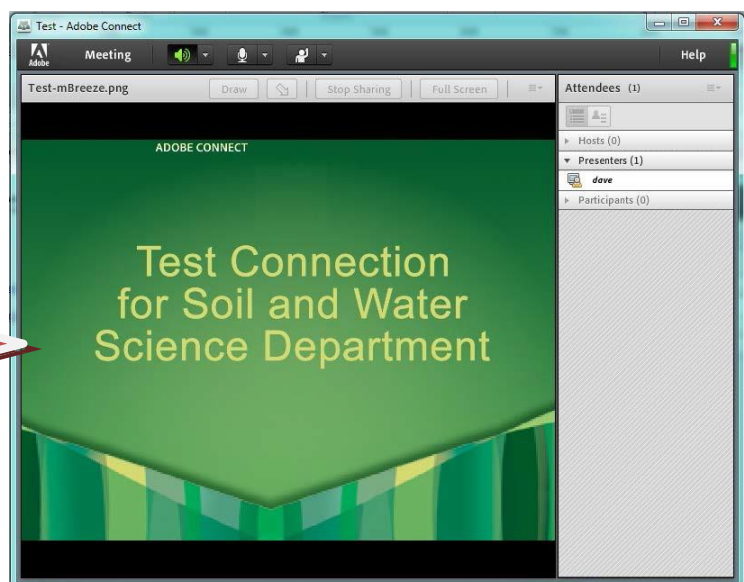


7) Try a dry run on the Adobe Connect Server now: <http://mbreeze.ifas.ufl.edu/test>

Enter as GUEST: First and last name then Press ENTER ROOM Button



You should then see



NOTE: PLEASE always use a microphone

headset combination, as shown above. If you use your speakers on your laptop or desktop computer with a desk mike or mike built into your laptop there will be a tremendous amount of noise and feedback and the meeting is rendered useless.